

Austin College  
Foreign Language Institute  
July 20-26, 2003



## Application Instructions

Austin College encourages high school foreign language teachers in Texas to apply for its 2003 Foreign Language Institute. The purpose of the Institute is to develop and promote conversation and technology skills through a week-long immersion program. Teachers need not have spent an extended period of time in a country that uses the target language, nor do they need extensive experience with using computers in the classroom. The ideal configuration for the Institute will include highly motivated teachers with a variety of experience and skills. Dedication to teaching and a desire to explore new teaching methods and materials are essential.

The Application for the 2003 Institute consists of four items: a teacher application (attached), a principal's statement (attached), a one-page personal statement, and a résumé. Please send all materials in one envelope. Materials must be postmarked by April 1, 2003. Notification of acceptance will be made on or before April 22, 2003.

### Eligibility:

- ✓ Full-time teacher of French, German, Latin, or Spanish in 2003-2004 in a Texas HS
- ✓ Access to computer classroom with Internet connection to use with students in class
- ✓ Access to computer with Internet connection to continue materials development
- ✓ Letter from principal supporting teacher's attendance and assuring the computer access above

**Checklist:** Before you mail your application, be sure to include the following:

- Teacher Application
- Principal's Statement
- Personal Statement (1 page, typed)
- Résumé or *Curriculum Vitae*

**Send entire application packet before April 1, 2003, to:**

Robert W. Cape, Jr.  
Austin College  
900 N. Grand Avenue, #61653  
Sherman, TX 75090  
(903) 813-2241  
*rcape@austincollege.edu*

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**Teacher Application**

Language program for which you are applying:    French    German    Latin    Spanish

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Name Language(s) Taught

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School Address

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Home Address

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Email Address	Phone Numbers:	Home	School
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High School Principal	Phone Number
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Teaching Experience	Location	Level	Years
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Teaching Experience	Location	Level	Years
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Study Abroad or Immersion Experience (if any)   (when? where?)

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Technology Experience (if any)

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Brief description of computer facilities at your school

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**Personal Statement**

Please include a one-page, typed statement addressing the following: 1) your reasons for wishing to participate in the Austin College Foreign Language Institute; 2) information about recent professional development; 3) description of representative course materials you may have created.

**Résumé**

Please send a current résumé or curriculum vitae with your application materials.

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Principal's Statement

Name of Principal: \_\_\_\_\_

Name of high school: \_\_\_\_\_

If accepted to the Austin College Foreign Language Institute, Summer 2003, \_\_\_\_\_  
\_\_\_\_\_ (teacher's name) will have access to a computer with an Internet connection at  
school for his/her continued development work in the academic year 2003-2004. The teacher will also have  
access to a laboratory or room with sufficient computers with Internet connections so that his/her foreign language  
classes may complete Internet assignments and class activities.

Additional comments:

\_\_\_\_\_  
Principal's Signature